

## **X-RAY DATABASE SYSTEM v4.0 – E-MAIL/ZIP MONTHLY UPDATE PROCEDURE**

Use the steps below to update your X-Ray Database System if you receive your updates as e-mailed ZIP file attachments:

**If you have multiple stations, repeat the following steps for each of your stations.**

- 1) In your e-mail program, save the ZIP file attachment(s) from your update e-mail(s) to your Desktop.
- 2) Launch X-Ray. From the main menu, click the Database Maintenance button. From the Database Maintenance menu, click the Update Database button.
- 3) In the new window that opens, click the Update button and use the Browse window to navigate to the Desktop. Select the ZIP file you saved from your e-mail and click the Open button.
- 4) When you see the message "Update Completed," you may click the Close button to return to the Database Maintenance menu, or click the Update button to update another station or a subsequent period.

You may now exit X-Ray, or go to the Database Inquiries section of the program to work with your new data. You may delete the ZIP file(s) from your Desktop.

Contact X-Ray Customer Support at 818-487-1197 x1 if you run into any problems.